



# Individual Volunteer Application

We encourage the participation of volunteers who support our mission and are willing to contribute. The information provided through this form will be kept confidential and will help us determine the most satisfying and appropriate volunteer opportunity for you.

## PERSONAL DETAILS

Last Name:	First Name:	Male ( ) Female ( )
Address:	City:	Country:
Home Phone:	Mobile Phone:	Email:
Emergency Contact Person (relation):	Emergency Contact Phone:	

Please list any health information (including allergies) that TIC should know be aware of in the event of an emergency (if applicable):

\*In the case of chronic illnesses, please attach list of medications taken and necessary medical clearance for volunteering (if applicable).

## VOLUNTEER PROFILE

Education:
Current Occupation: <input type="radio"/> Student <input type="radio"/> Other:
School/Organization:
Have you volunteered before? <input type="radio"/> Yes <input type="radio"/> No If yes, where and in what capacity?
Do you speak any language other than English? If so, which?
Have you ever been convicted of a crime? <input type="radio"/> Yes <input type="radio"/> No
*If yes, please explain

**VOLUNTEER INTERESTS**

Why do you want to volunteer at TIC?

☐ Long-term/ongoing volunteering:☐ Short-term volunteering:

Dates available to volunteer:

Dates available to volunteer:

**INTERNATIONAL VOLUNTEER ONLY (if applicable)**

Airline:

Arrival Date:

Departure Date:

Accommodations:

Supplies requiring Custom Clearance: ☐ Yes ☐ No  
(Please attach list with name of item/quantity/estimated value at least 2 months in advance of date of arrival)

Other prerequisites:

- ☐ Have all current doctor-recommended immunizations (if applicable)

I understand that I am applying for an unpaid volunteer position at The Inspiration Center. As such, I agree to follow all guidelines and policies set forth, and will, to the best of my ability, uphold the mission of TIC. I certify that the answers herein are true and complete to the best of my knowledge. I authorize any investigation necessary of the statements provided in this application. I understand that misrepresentations, omission of facts, false, incomplete or misleading information given in my application/resume may remove me from further consideration for volunteering.

\_\_\_\_\_  
Volunteer Signature\_\_\_\_\_  
Date**PARENT PORTION:** (If under 18 years of age)

I \_\_\_\_\_, mother/father/guardian of \_\_\_\_\_,  
have read and understand this application and give my child permission to volunteer at The Inspiration Center. I accept full responsibility for my child to participate in day-to-day and other activities at the center. Additionally, I authorize The Inspiration Center to seek emergency medical attention for my child in the event of an emergency.

\_\_\_\_\_  
Volunteer signature\_\_\_\_\_  
Parent Signature\_\_\_\_\_  
Date

## **OUR COMMITMENT**

We commit to the following:

- To provide adequate information and assistance for volunteer to be able to meet the responsibilities of their role.
- To ensure supervision and support to the volunteer and to provide feedback on their performance via TIC volunteer evaluation.
- To respect the skills, dignity and individual needs of the volunteer.
- To be receptive to any comments from the volunteer regarding ways in which we might better accomplish our goals.
- To provide safe workplaces and practices during all rostered hours of work.

All work produced while working for The Inspiration Center as well as resources provided remain the property of Center. TIC undertakes to fairly acknowledge and recognize the work of the volunteer

Please attach:

- Resume along with 2 references

If accepted, volunteer will be asked to provide notarized copies of current licenses, diploma and an official picture ID.

### **FOR OFFICIAL USE ONLY**

Date Received: \_\_\_\_\_

Acknowledgment date: \_\_\_\_\_

Management Approval: ( ) Yes ( ) No \_\_\_\_\_ (Date)

\_\_\_\_\_  
Signature/Date

You can contact us via: Phone- (501)222-5986/5987

Website: [www.inspirationcenter.bz](http://www.inspirationcenter.bz)

**Submit your completed application form to:** [info@inspirationcenter.bz](mailto:info@inspirationcenter.bz)

*Thank You!*